



# CENTRAL INTERNATIONAL COLLEGE (C.I.C)

## Application for Admission to a Program

Check campus you wish to attend:  LYNCHBURG

RICHMOND

P.O. Box 9137  
Richmond, VA 23227

*\*Certified by SCHEV to operate in Virginia*

**Application Procedure** (Please type or print all information.)

1. Complete **both** sides of this Application for Admission form and a Request for Transcript form.
2. **Submit \$50.00 application fee with CIC Application (Money Order or Cashier's checks): NON-REFUNDABLE**
3. Mail or bring this application to the campus you plan to attend. \*Mail: **CIC Admissions Office/ P.O. BOX 9137/ Richmond, VA 23227**
4. Central International College will request your high school to forward to us an official copy of your secondary school transcript (or will request your certifying agency to submit your official GED scores). *Transfer students must also submit official transcripts from postsecondary schools and colleges attended to qualify for advanced standing.*
5. Complete any other entrance requirements for your program of study as stated in current Academic Catalog.

Today's Date \_\_\_\_\_

Name \_\_\_\_\_  
LAST FIRST MIDDLE

NAME ON RECORDS IF DIFFERENT FROM CURRENT NAME \_\_\_\_\_

Home Address \_\_\_\_\_  
NUMBER STREET CITY STATE ZIP CODE

E-Mail Address \_\_\_\_\_

County \_\_\_\_\_ Telephone \_\_\_\_\_  
HOME PHONE WORK PHONE

Cellular Telephone \_\_\_\_\_ Date of Birth \_\_\_\_\_ Social Security Number\* \_\_\_\_\_

Emergency Phone Number \_\_\_\_\_ Name of person to be contacted and relationship \_\_\_\_\_

*\*I understand that my social security number is used internally by Central International College for establishing and maintaining my student records. External use of my social security number is not permitted by Central International College without my permission except as where permitted by FERPA (Family Educational Rights and Privacy Act).*

Date that you wish to enter Central International College:

- |                                    |  |                                    |
|------------------------------------|--|------------------------------------|
| <input type="checkbox"/> May       | <input type="checkbox"/> Day Classes     | <input type="checkbox"/> Full-time |
| <input type="checkbox"/> September | <input type="checkbox"/> Evening Classes | <input type="checkbox"/> Part-time |
| <input type="checkbox"/> January   | <input type="checkbox"/> Both            |                                    |
| Year _____                         |  |                                    |

I hereby apply for acceptance in the program of study checked below:

**Associate Degree Programs**

Biblical Studies

**Bachelor Degree Programs\***

- BS in Biblical Studies  
 BS in Organizational Management in Christian Leadership

*\* Not all programs offered at every campus or through Online Education.*

List below schools attended:

School	City/State	Dates Attended		Date Graduated (mo./d./yr.)
		From (mo./yr.)	To (mo./yr.)	
HIGH SCHOOL				
GED RECEIVED (if any)				
COLLEGE ATTENDED (if any)				

SAT Score \_\_\_\_\_

Do you plan to request Advanced Standing? .....  Yes  No  Transfer of College Credits  Proficiency Examination  Standardized Testing

Do you have basic computer skills? .....  Yes  No If "Yes," briefly describe \_\_\_\_\_

Do you need assistance in basic skills? .....  Yes  No If "Yes," in  Reading  Math  English  Other \_\_\_\_\_

Have you previously attended CIC?  Yes  No Campus \_\_\_\_\_ Program \_\_\_\_\_ Date \_\_\_\_\_

Are you physically challenged? .....  Yes  No If "Yes," explain if you wish \_\_\_\_\_

Gender:  Male  Female

Racial/Ethnic Data\*  Non-resident Alien  Hispanic/Latino  American Indian/Alaska Native  Asian  Black or African American  
 Native Hawaiian or Other Pacific Islander  White  Two or more races  Race and ethnicity unknown

*\*Racial/Ethnic data is not mandatory. Responses will be held confidential and there is no penalty for refusal to supply this information.*

*Central International College does not discriminate on the basis of age, race, color, creed, disability, marital status, veteran's status, national origin or sex in the educational programs and activities it operates. This policy is in compliance with Title IX of the Educational Amendments of 1972.*







# Central International College

## Degree Program Disclosure

### (Student's Liberal Art's Study)

Please review important factors that may impact a student's career path in specific degree programs conferred at the Liberal Arts College of choice. The applicant should enter their initials on the acknowledgement line, to confirm that they are informed of the additional requirements that are associated with the selected degree program and career field. *\*(This form is to aware, inform and prepare students only that desire certain degrees outside of CIC curriculum.)*

**Student's  
Initials**  
Revised 03-29-2016

#### Medical Assisting Degrees

The Medical Assisting degree program places physical and emotional demands on students in the educational and workplace settings. Students should also be aware that anyone convicted of a felony or has pled no contest to a crime cannot sit for the CMA examination according to the AAMA. In addition, the Joint Commission for Accreditation of Hospitals prevents felons from working within a hospital. The applicant enrolling in the Medical Assisting program has been apprised of these matters and pursues this program and career based on this information.

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#### Criminal Justice Degree

A felony or misdemeanor conviction may prohibit or hinder a graduate's employment as a law enforcement officer or other positions in security and corrections depending upon the requirements in the various jurisdictions. Applicants to the Criminal Justice program have been informed of this issue and enroll in the program with this understanding.

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#### Nursing Degree

Applicants to the Nursing Program should be informed that a background check will be performed for each student during the first semester of enrollment. If the background checks reveals that a student has been involved in state-specified criminal activity, the student is ineligible to attend Nursing courses that involve in-site training at clinical facilities such as the Internship (depending on Nursing Program). In addition, students must comply with the health standards and drug screening policies of clinical facilities to remain enrolled in the program. Applicants to the Nursing program have been informed of this issue and enroll in the program with this understanding.

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Signature of Prospective Student

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Signature of College Official

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Date